



Contact Details:

Administration Manager: Sabina Godalyova

Email: sabina@claremont-project.org

Phone number: 0207 837 3402

Address: 24-27 White Lion Street, London N1 9PD

How to get to Claremont:

Nearest Tube: Angel (Northern Line, Bank branch)

Local buses: 4, 19, 30, 38, 43, 56, 73, 153, 205, 214, 274, 341, 394, 476

White Lion Street is more or less opposite Angel tube station and Claremont is located towards the Angel end of the street. There's a *Pret a Manger* shop on one corner of White Lion Street and a HSBC bank on the other. As you come up the street from Angel, we are on the left-hand side of the street. We are pretty much opposite Iceland car park. Running parallel to White Lion Street is the famous Chapel Market.

Parking:

There is no free parking available on-site but there is paid street parking. There is also a street parking space for loading/unloading very near to us - suited to drop-off/pick-up.

Accessibility

Please note, only some of all our spaces are accessible to wheelchair users or people with serious mobility issues. There is not lift in the building. Currently, New Hall is the only space that is accessible. Old Hall can be made accessible using a ramp.

Social Media

You can find us on Facebook, Twitter and Instagram. Please do follow us/ like our page and feel free to share any of our posts with your contacts.

Facebook: [Claremont Project - Islington](#)

Twitter: [@claremont_pro](#)

Instagram: [@claremontproject](#)

More details

You can find more details about what we do and who we are on our website

www.claremont-project.org

Booking procedure

1. Please email sabina@claremont-project.org with more details about your enquiry. You can also ring the office on 020 7689 8090. It would be preferred if you could send over an email with basic information about yourself (your company) and your booking.
2. Once you have discussed the details with Sabina and she confirms that it is OK to take the booking, you will be sent a Booking form and Terms and conditions, that you will have to fill out and email back.
3. It is also required that you come in for a viewing of the hired space, so that you get familiar with the space and the fire safety procedure is explained.
4. Please note, the payment is required in advance. Payments can be made in cash, by cheque (made payable to Claremont Project), by BACS transfer or by Direct Debit.
5. Apart from the hire fee, you will also be asked to pay £100 refundable deposit. This deposit is for all one-off bookings and for first time hirers. It will be refunded once the booking has ended and the keys have been returned.
6. Once the payment is received, keys for the space will be handed out, if needed.
7. Please note, the booking is considered confirmed only if you receive a confirmation from Sabina.

FAQ

Can I have extra time to set up or tidy up?

All set up and pack down time **must be included in the hire time and paid for**. Hirers must leave promptly at the end of their booking and not come in until the start time.

Can you/we move the furniture?

Hirers are responsible for setting up and packing down the room, within their booking time. The hall/room must be left reset to the way it was at the start of the hire (e.g. all furniture restacked).

Do you do catering?

No & we don't allow it. The kitchenettes can be used for making beverages as long as all is tidied up.

Do you have flipcharts / projectors etc?

No, we don't. Hirers need to bring their own equipment.

Do you have storage?

No, I'm afraid we can't provide storage space.

Do you have extra tables?

Yes, we do, but the hirer needs to do the carrying if they're borrowing trestle tables, as they are doing the set up, and so need to arrange to come in when the space is available (during the day).

Why would you keep the deposit?

To give an idea: non-return of keys, non-payment of fees, damage, cancellation within less than one month with non-payment of fees. See Ts & Cs. If the Gate key is lost, there will be a charge of £250.

We're a charity / community group - can we have a discount?

We generally hire to other charities and community organisations or small groups, so can't usually make special arrangements for hall hire fees because a lot of the other hirers are in a similar position.

OLD HALL



The Old Hall is a nice large space with big windows providing natural light. It has sprung floor suitable for dance classes and other physical exercise. It is also suitable for other bookings such as meetings or art/community workshops. It's located on the ground floor and has access to the street.

Location: Ground floor (pass Claremont's main office)	
Price: £20/hour	Capacity: 70-80 people
Dimensions: 11m x 7.5 m (36'1" x 24'7")	
Features:	<ul style="list-style-type: none"> ● Cosy, atmospheric, spacious ● Sprung floor ● Mirrors ● Piano ● Notice board ● Portable ramp ● Kitchenette (bring your own kettle)
Event types:	E.g. physical exercise classes, art workshops, acting groups, meeting, church services
Furniture:	2 regular sized tables, 1 big wooden table, chairs 40x
Accessibility:	A ramp is available for wheelchair access direct from the street. Please enquire when making your booking as to its location and use.

NEW HALL



The New Hall is our largest hall and it's located on the ground floor, at the end of the entrance hallway. It is a beautiful, spacious hall with sprung floor and a lot of natural light. It is further away from the street, so there no street noise coming through.

Location: Ground floor; across the entrance (end of the hallway)	
Price: £25/hour	Capacity: 90-100 people
Dimensions: 14m x 6.5m (45'11" x 21'3")	
Features:	<ul style="list-style-type: none"> • Spacious and light • Small patio • 2 skylights • Sprung floor • Piano • Hooks for coats
Event types:	E.g. movement classes, theatre rehearsals, workshops, meetings
Furniture:	7 armchairs, 1 big wooden table, 1 small table, 2 coffee tables, chairs 118x
Accessibility:	The Old Hall is wheelchair accessible.

UPPER HALL



The Upper Hall is a spacious nice hall with a lot of natural light due to big windows on two sides of the hall. This hall has sprung floor and is perfect for dance classes, yoga classes and most of other physical exercise and many other bookings such as meetings, workshops etc. It also has its own small kitchen area for making teas and coffee.

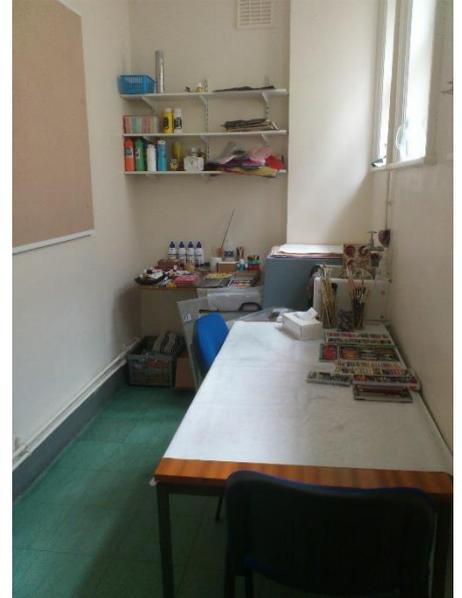
Location: First Floor (above the Old Hall)	
Price: £22/hour	Capacity: 80-90 people
Dimensions: 11m x 8m (36'1" x 26'3")	
Features:	<ul style="list-style-type: none"> ● light and airy ● sprung floor ● mirror wall with curtains ● kitchenette (sink, running water, cups & mugs, kettle) ● 5 power sockets
Event types:	E.g. movement classes, theatre rehearsals, workshops, meetings
Furniture:	Mixture of chairs (approx. 90), 1 big wooden table
Notes:	The Upper Hall is on the same landing as therapy rooms so there is no waiting outside the hall <u>or on the stairs</u> . Please wait in ground floor corridor and be quiet when using the stairs.
Accessibility:	<p>Sorry, this hall is currently not wheelchair accessible.</p> <p><i>See our Help Us page on our website for information about our fundraising campaign for building renovations, including the installation of a lift!</i></p>

PSYCHOTHERAPY ROOM 3



Location: 2 nd floor	Price: £7/hour	Capacity: 1-8 people
Features:	<ul style="list-style-type: none">• 2 arm chairs (2 additional arm chairs outside the room)• 1 sofa• Natural light• 1 small table	
Accessibility:	Sorry, this room is currently not wheelchair accessible.	

ART THERAPY ROOM



Location: 1 st floor	Price: £8/hour	Capacity: 1-3 people
Features:	<ul style="list-style-type: none"> • 1 table • Art materials • Windows • 3 chairs 	
<p>Terms and conditions of use:</p> <ul style="list-style-type: none"> • The fee for the room includes use of all art materials in the room and safe storage of graphic work from week to week in the room. • Please note, we cannot store any 3D work - please do take 3D works with you after each session. • We can: Provide an A1 plastic portfolio (at £10 each) for each client at the beginning of contract. • Please ensure that all client artwork is removed from the premises at the end of a block of sessions. Claremont will be unable to store artwork after sessions have ceased. 		
Accessibility:	Sorry, this room is currently not wheelchair accessible.	